

## MINUTES OF MEETING

(Reference no. SLIET/ME/649 : dt: 26.07.2024)

A meeting of the Department Board of Studies (BOS) of the Mechanical Engineering department was held on 29.07.2024 at 3.00 PM, in the office of HOD (Mechanical Engineering). The following members were present,

1.	Dr. Shankar Singh, Prpf.	Chairman 'BOS' (ME)
2.	Dr. Anil Kuma Singla, Assoc. Prof.	Member Secretary 'BOS' (ME)
4.	Dr. Rajesh Kumar, Prof.	Member
5.	Dr. Kulwant Singh, Prof.	Member
6.	Dr. Jagtar Singh, Prof.	Member
7.	Dr. R. K. Saxena, Prof.	Member
8.	Dr. R. K. Yadav, Prof.	Member
9.	Dr. Amrik Singh, Prof.	Member
10.	Dr. Sunil Kumar, Assoc. Prof.	Member
11.	Dr. Mohd. Mazid, Assoc. Prof.	Member

The following points were discussed and proposed :

1. The revised study scheme (restructured) and syllabi of ICD Programme of ME department was discussed and finalized. The same is enclosed at Annexure-A
2. Consequent to the circular by Dean (Academics) vide ref. no. SLIET/1318: dt. 26.06.2024 regarding starting of integrated UG-PG programme, a department level committee was constituted. (Ref. No.: SLIET/ME/441 dt. 27.06.2024) Flag 'A'. The subject matter was discussed / deliberated in BoS. The committee members were of the opinion that guidelines pertaining to the structure and nomenclature of the teaching scheme of the UG-PG programme may be decided at the institute level in order to maintain the uniformity. The same may be conveyed to the department so that further course of action may be initiated by the committee.
3. The issue related to equal distribution of the students in the elective subjects, raised in the meeting of HOD's with Director, SLIET, Longowal dated 5-7-2024, Flag 'B', was discussed. BoS proposed the following in this regard:
  - Minimum strength in each elective subject may be 10
  - Maximum strength of students in any elective subject may be kept as:
 
$$= \frac{\text{Total number of students}}{\text{Total number of elective subjects floated by the department}}$$
 with an allowable variation of 20% between the different subjects.
  - Provision may be made in the ERP module so that every student will fill all the choices of elective subjects floated. Allocation of subjects will be done based on the CGPA of the students within the constraints of minimum and maximum strength of students.

*Ms*  
29/7/24  
Dr. Mohd. Mazid, Assoc. Prof.  
Member

*S*  
29/7/24  
Dr. Sunil Kumar, Assoc. Prof.  
Member

*AK*  
29/07/24  
Dr. Anil Kumar Singla,  
Assoc. Prof.  
Member Secretary 'BOS'

*AS*  
29/7/24  
Dr. Amrik Singh, Prof. Member

*RKY*  
29/07/2024  
Dr. R. K. Yadav, Prof.  
Member

*RS*  
29/7/24  
Dr. R. K. Saxena, Prof.,  
Member

*JS*  
29/7/24  
Dr. Jagtar Singh, Prof.  
Member

*KVS*  
29/7  
Dr. Kulwant Singh, Prof.  
Member

*JK*  
29/07/24  
Dr. Rajesh Kumar, Prof.,  
Member

*AB*  
29/7/24  
Dr. Anuj Bansal  
Member - UG-PG Integrated  
Committee

*AS*  
29/07/2024  
Prof. A.S. Shahi  
Convener -  
UG-PG Integrated  
Committee

*SS*  
29/07/2024  
Dr. Shankar Singh, Prof.  
Chairman 'BOS' & HOD (ME)

→ Dean (Academics)

Date: 30/7/24  
 687