

### Minutes of Meeting (DAAC)

A meeting of Departmental Academic Affairs Committee was held on 25.05.2026 at 11.30 AM in the office of HOD (ME) to discuss the complaint received from two students of CPT/2023 Batch.

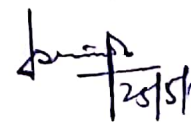
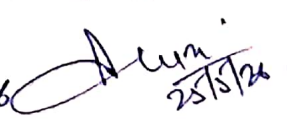
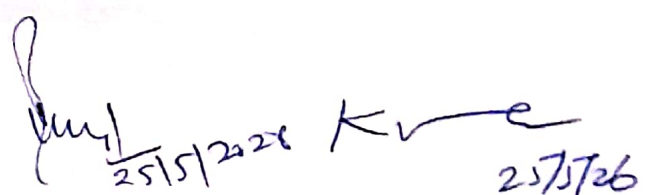
The following points were discussed:

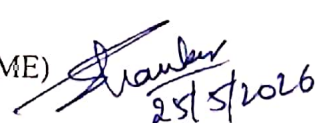
Two students namely Ms. Nandani Kumari (2312007/CPT) and Ms. Muskan Kumari (2312036/CPT) submitted their representations regarding unfair detention in one of the First Semester subjects. The matter was placed before DAAC members by the concerned teacher. The following observations were reported and discussed:

1. The concerned teacher showed the available records and reported that a list of six students of CPT/2023-Batch detained in the subject ME-111 Engineering Drawing was timely submitted in HOD Office with information to the class students. The end term practical examination was conducted for the rest of the students. Detainee's list and the end term examination attendance sheet are also placed in front of DAAC which are found in order.
2. First semester result of CPT/2023 Batch was notified by the Academic Section on 14.02.2024. F Grade was awarded in the subject ME-111 Engineering Drawing to both students namely Ms. Nandani Kumari (2312007/CPT) and Ms. Muskan Kumari (2312036/CPT). This result has been declared for more than two years back and both these students didn't bother to take corrective steps to pass in the subject ME-111 after availing the provision to pass in the subject ME-111 through Repeat (available in 3<sup>rd</sup> and 5<sup>th</sup> semesters).
3. It is worth to report that Ms. Nandani Kumari (2312007/CPT) in first semester was detained in three subjects (ME-111, AM-111, CH-111). Ms. Muskan Kumari (2312036/CPT) was also detained in three subjects (ME-111, AM-111, CH-111) as well as failed in two subjects (PH-111 & CY-111). Getting detained in three subjects in a semester because of poor attendance is a very alarming matter highlighting very casual approach of students towards their academics, but neither students nor their parents took any serious remedial action. Result sheet attached

In view of the above mentioned facts, DAAC (ME) Committee members is of the opinion that proper procedure has been followed by the concerned teachers whom have taught ME-111, Engineering Drawing. However the students can take this course viz. ME-111 in summer term as per academic rules and regulations.

DAAC (Mech. Engg. Department) Members:

HOD (ME)  25/5/2026

→ Dean (Academics)